



## OFFICE OF THE SECRETARY OF DEFENSE

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WASHINGTON, DC 20301-1000

### CHARTER

#### Executive Agency Change Management Center Activity

The Joint Staff (J4), the Assistant Deputy Under Secretary of Defense (Logistics Plans and Policies), and the Focused Logistics Wargame (FLOW) Agile Infrastructure (AI) Pillar Chair, will sponsor an initiative to clarify Executive Agency (EA) assignments. The initiative will conclude with a “to be” concept of the process of assigning Executive Agency, a draft framework for a DoD Executive Agency Directive and common vocabulary/definitions for the terms used or associated with “Executive Agent” responsibilities. This initiative will be conducted in collaboration with OSD, the CINCs, the Services and other affected parties.

The EA issues arise because policies are outdated, unclear and inconsistent with mission assignments. This causes confusion, redundancy, and waste of resources for peacetime and wartime functions. Additionally, the assignment authority has been misapplied, in some cases, because the authority was not delegated in accordance with DoD requirements. Lastly, without clear definition of relevant terms, the potential exists to permit a larger “logistical footprint” than is practicable (examples: “executive agent”, “executive agency”, “lead agent”, Army's Logistics Support to Other Services “ALSOS” and Wartime Executive Agent Responsibilities “WEAR”).

This change management activity will bring together the primary joint and Service EA stakeholders to revise and develop a common set of EA related terms and a process of assigning EA with a framework for a draft DOD EA Directive. Included in the effort will be the preliminary identification of logistics “to be” assignments for Executive Agency for key supply classes. These “to be” EA assignments will function across the full spectrum of operations.

Outcomes of this Change Management Center (CMC) activity:

- Define a new EA process that will include: how EA assignments are made, common EA vocabulary/definitions, designation/application of these terms at the various Department levels, roles and responsibilities of “to be” Executive Agent and other parties, and an action plan to develop a draft DOD Executive Agency Directive.
- Preliminary list of “to be” Executive Agents for key logistics supply/services classes to be tested in FLOW 01. Validate the process and prototype DOD Executive Agency Directive utilizing a logistics EA as identified for testing in FLOW 01.

At a minimum, the Executive Agency Directive will consider scope, nature (administrative or operational), definitions, legal/regulatory implications and roles and responsibilities. Roles and responsibilities will encompass a wide range of stakeholders and include matters related to resourcing, schedules for review, transition process from peace to wartime, and specific information on the task(s) to be performed.



It is recognized this draft directive will require validation, testing and review. The FLOW game, in the AI pillar, is expected to include the EA issue in their scenarios by using "to be" EA assignments for key logistics supply classes and EA assignment directives or instructions. The CMC will be available to assist in developing or selecting these scenarios, as needed.

The Change Management Center will conduct periodic meetings until the Charter terms are satisfied.

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