

APPENDIX D

TAB D

HOST NATION SUPPORT CHECKLIST

D.D.1 General

This appendix is provided for use by the MAGTF's contracting officer representatives in the SLRP. Paragraph D.C.6 contains standardized forms used by the SLRP and is intended to optimize use of available host nation support. Using host nation support (HNS) during operations/exercises may—

- a. Provide a service or function not available through service (military) channels
- b. Provide support which may be unique to a country
- c. Provide support that is normally available, but that at times does not deploy due to lift constraints
- d. Preserve a unit's organic equipment and supplies for future operations

D.D.2 Development of Host Nation Support

Host nation support develops in the following sequence:

- a. Logistics requirements identified
- b. Statement of support required from the host nation
- c. Agreements negotiated with host nation representatives
- d. Authorized representative signs contracts

D.D.3 Contracting Officer Representative Functions

- a. Negotiate a HNS agreement for augmented MPF units based on specific tasking
- b. Sign HNS agreements as the Marine representative
- c. Monitor HNS during operations/exercises
- d. Pay all bills for HNS provided to MAGTF units. Bills are classified as:
 - Bills certified by designated unit representatives prior to departure from host nation
 - Residual bills not certified by designated unit representatives prior to departure from host nation. The point of contact checks these bills for accuracy and forwards them to higher authority for processing

D.D.4 Survey, Liaison, Reconnaissance Party Responsibilities

- a. Identify or clarify the operational/exercise requirements

- b. Evaluate the suitability of the services, equipment, or facilities to be provided
- c. Provide information in conjunction with the country team, supported CINCs and MARFOR representatives negotiating HNSAs
- d. Identify additional support requirements, when required
- e. Deploy with a MAGTF contracting officer
- f. Ensure that contractual obligations of all parties (MAGTF and provider) are fairly executed
- g. Protect the interest of the U.S. Government
- h. Prior to retrograde, verify bills for services before forwarding to supported CINC's headquarters

D.D.5 Host Nation Support Areas

Host nation support may provide a more economical or expedient means to support the following:

- a. Class I - Refrigerated/nonrefrigerated subsistence, rations, water, as well as gratuitous health and welfare items
- b. Class III - Petroleum, oil, and lubricants (POL), hydraulic fluids, compressed gases, coolants, bulk chemical products, and antifreeze
- c. Class IV - Construction materials and dunnage
- d. Class VI - Personal nonmilitary sales items
- e. Class VII - Major end items
- f. Class VIII - Medical items
- g. Class IX - Repair parts and components to include kits, assemblies and subassemblies
- h. Special facilities/equipment:
 - Administrative offices
 - Airfields
 - Armories
 - Bank/exchange services
 - Billeting
 - Communications facilities
 - Aircraft rescue and firefighting equipment
 - Fuel (ground and aviation) storage facilities
 - Maintenance shops and facilities
 - Material handling equipment (forklifts, cranes, etc.)

- Medical facilities
- Dining facilities
- Mobile electric power (MEP)
- Port facilities (berths, piers and ramps)
- Recreational facilities
- Sanitation and shower facilities
- Storage lots, staging, and parking areas
- Water supply facilities and water points
- Washdown sites
- Warehouses

i. Special services support and personnel augmentation:

- Air traffic control services
- Dining facility workers
- Engineer support
- Local skilled/unskilled workers
- Oil analysis personnel
- Reproduction facilities
- Security and local police
- Telecommunications
- Stevedores
- Transportation support:
 - Rail
 - Trucks and buses
 - Water transport
 - Air
 - Hazardous cargo
- Waste and trash disposal
- Hazardous materials handling expertise

D.D.6 Host Nation Support Worksheet

1. DESCRIPTION OF ARRIVAL AND ASSEMBLY AREA (AAA):

NAME: _____

LOCATION: _____

TYPE: _____

2. FUNCTIONS, PURPOSE OR ACTIVITIES IN THE AAA:

A. WHAT TROOPS, UNITS AND COMMAND ELEMENTS WILL BE STATIONED THERE (USE OR CONTROL OF THE INSTALLATION)? _____

B. WHAT MILITARY ACTIVITIES (CONVENTIONAL/UNCONVENTIONAL) WILL TAKE PLACE? _____

C. WHAT MATERIAL IS PRODUCED, PROCESSED, TESTED OR STORED? _____

3. SLRP RESPONSIBILITIES INCLUDE:

A. IDENTIFY REQUIREMENTS FOR HOST NATION: _____

B. DESIGNATE MAGTF PURCHASING OFFICER: _____

C. EVALUATE THE SUITABILITY OF THE SERVICES AVAILABLE: _____

D. NEGOTIATE HNS AGREEMENT AS REQUIRED: _____

E. IDENTIFY REQUIREMENT NOT FILLED BY HOST NATION: _____

F. PRIOR TO DEPARTURE, VERIFY BILLS: _____

4. HNS IS PROVIDED IN THE FOLLOWING AREAS:

A. CLASS I:

1. REFRIGERATED/NONREFRIGERATED SUBSISTENCE, MATERIALS, OR SUPPLIES:

GOODS _____ SERVICE _____

COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

2. RATIONS/CATERING:

GOODS _____ SERVICE _____

COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

3. WATER:

DISTILLED BOTTLED WATER:

GOODS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

BULK POTABLE WATER:

GOODS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

4. GRATUITOUS HEALTH AND WELFARE ITEMS

GOODS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

B. CLASS III (POL)

1. DIESEL FUEL

QUANTITY _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

2. GASOLINE (MOGAS)

QUANTITY _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

3. OILS

QUANTITY _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

4. OTHER LUBRICANTS

QUANTITY _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

5. HYDRAULIC FLUIDS

QUANTITY _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

6. COMPRESSED GASES

QUANTITY _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

7. COOLANTS/ANTIFREEZE

QUANTITY _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

8. BULK CHEMICAL PRODUCTS

QUANTITY _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

9. HAZARDOUS MATERIAL DISPOSAL

QUANTITY _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

C. CLASS IV CONSTRUCTION MATERIALS

GOODS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

D. CLASS VI PERSONNEL NONMILITARY SALES ITEMS

GOODS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

E. CLASS VIII MEDICAL SUPPLIES

GOODS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

F. CLASS IX REPAIR PARTS

GOODS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

G. FACILITIES EQUIPMENT

1. ADMINISTRATIVE OFFICES

SUPPLIES _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

2. AIRFIELD

BLDGS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

3. ARMORY

BLDGS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

4. BANK/EXCHANGE FACILITIES

BLDGS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

5. BILLETING

BLDGS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

6. RATIONS/CATERING

GOODS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

7. FUEL/AVGAS STORAGE FACILITIES

BLDGS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

8. MAINTENANCE SHOPS AND FACILITIES

BLDGS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

9. MEDICAL FACILITIES

BLDGS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

10. DINING FACILITIES

BLDGS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

11. PORT FACILITIES

GOODS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

12. SANITATION/SHOWER FACILITIES

GOODS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

13. STORAGE LOTS/STAGING/PARKING AREAS

GOODS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

14. WATER SUPPLY FACILITIES/DISTRIBUTION POINTS

GOODS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

15. WASHDOWN SITES

LOTS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

16. WAREHOUSES

BLDGS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

17. AIRCRAFT RESCUE AND FIREFIGHTING EQUIPMENT

EQUIP _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

18. ENGINEER/MATERIAL HANDLING EQUIPMENT

EQUIP _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

A. FORKLIFTS

GOODS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

B. CRANES

GOODS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

C. EARTH MOVING EQUIPMENT

GOODS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

19. MOBILE ELECTRIC POWER

GOODS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

20. LAUNDRY SERVICES

LOTS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

H. SPECIAL SERVICE SUPPORT/PERSONNEL AUGMENTATION

1. AIR TRAFFIC CONTROL SERVICES

GOODS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

2. DINING FACILITY WORKERS

GOODS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

3. ENGINEER SUPPORT

GOODS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

4. LOCAL SKILLED/UNSKILLED LABOR

GOODS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

5. OIL ANALYSIS PERSONNEL

GOODS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/DATE _____

CONTRACT#/REMARKS: _____

6. PRINTING SERVICES

GOODS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

7. SECURITY/LOCAL POLICE

GOODS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

8. STEVEDORES

GOODS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

9. TELECOMMUNICATIONS

GOODS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

10. TRANSPORTATION SUPPORT

A. RAIL

PERS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

B. TRUCK/BUS

PERS _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

C. WATER/FUEL TRUCKS

GAL _____ SERVICE _____
COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT #/REMARKS: _____

D. AIR

PERS _____ SERVICE _____

COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

E. HAZARDOUS CARGO

TYPES _____ SERVICE _____

COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

F. WASTE/TRASH DISPOSAL

EQUIP _____ SERVICE _____

COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____

G. HAZARDOUS MATERIAL HANDLING EXPERTISE

PERS _____ SERVICE _____

COR _____ CONTRACTOR'S NAME/PHONE _____

CONTRACT#/REMARKS: _____
