

APPENDIX D

TAB A

COMMANDER'S CHECKLIST

D.A.1 General

This appendix aids the commander in evaluating preparations and planning for MPF operations.

D.A.2 Automated Support Systems

- a. Does the organization have skilled operators for MAGTF II/LOGAIS?
- b. Has the MAGTF Deployment Support System II (MDSS II) database been updated, and does the database reflect the organization's prepositioning objective and fly-in echelon quantities?
- c. Can the staff use MAGTF II to receive and tailor automated taskings?
- d. Can the supply section use ATLASS to build consolidated memorandum receipts (CMRs) during arrival and assembly operations?
- e. Can the communications section support the transmission of MDSS II data in an expeditionary environment?
- f. What additional training is required to fully utilize these automated systems?

D.A.3 MPF Specific Training

- a. How many members of the organization's staff have received Joint MPF staff planning course training?
 - How recent was that MPF staff planning training?
 - When is the next MPF staff planning course offering?
- b. When did the service members of the survey, liaison, and reconnaissance party (SLRP), off-load preparation party (OPP), and debarkation teams receive formal training?
- c. Do these service members need initial, intermediate, or refresher training?
- d. Is there a schedule for MDSS II training?
 - Has the organization participated in recent MDSS II training exercises?
 - When is the next scheduled MDSS II training?
- e. How often does an orientation of a maritime prepositioning ship occur, and when is the next scheduled visit?
- f. What date is the next tour of Blount Island Command (BICmd) planned for? Which officers and senior NCOs need to visit BICmd?
- g. When is the next annual MPF exercise?

- What is the exercise's scope?
- What training benefit can be created?

D.A.4 Publications

Does the organization have the minimum publications and planning documents to conduct planning and operations?

a. MCBul 3501	MPF Force List (F/L)
b. FMFM 1-5	MPF Operations
c. OH 1-5-1	Tri-MEF MPF Standing Operating Procedure
d. OH 1-5-2	MPF Operations Checklists
e. OH 1-5-3	MPF Regeneration
f. NAVMC 2907	MPF Prepositioning Objective (PO)
g. FMFM 4-6	Movement of Units in Air Force Aircraft
h. AMCP 55-41	Civil Reserve Air Fleet (CRAF) Load Planning Guidance

D.A.5 MPF Initiating Directive

- Has the MPF initiating directive been released? In lieu of an initiating directive, is there a Warning or Alert Order?
- How much time does the organization have prior to deployment?
 - What is C-Day?
 - What is O-Day?
 - What day is today?
- What additional information does the organization need?
- Who is locating this additional information?
- Who is the decisionmaker for this additional information?
- When does the organization need to have a decision to continue the planning process, and commence force development and deployment preparations?
- Has the organization received the required immunizations for the specific deployment area?
- Has the organization received their force protection and antiterrorism brief?
- Has a cultural awareness brief been conducted?

D.A.6 MPF Basic Decisions

- a. What are the basic decisions in the initiating directive and their associated outcomes?
- b. What is the mission?
- c. What are the command relationships or arrangements?
- d. What is the basic concept for tactical operations ashore?
- e. What is the concept for arrival and assembly?
- f. What is the concept for marshalling and movement?
- g. What are the control measures?
- h. What are the special considerations (i.e., emergency defense of the MPF)?
- i. What security measures need to be enacted?

D.A.7 Operations Order or Employment Plan

- a. When is the organization supposed to be ready for employment?
- b. What warfighting capabilities must the organization provide?
- c. Is the organization one of the MAGTF commander's warfighting priorities?
- d. Has an Operations Order been published?
- e. What are the planning assumptions?
- f. What is the situation? Is there a threat assessment?
- g. What is the organization's mission?
- h. What are the command relationships?
- i. What are the warfighting priorities of the MAGTF commander (3 - 5 in total number)?
- j. Can the Navy Support Element (NSE) support the ship-to-shore movement?
- k. What is the force protection/antiterrorism concept? What are the service's force protection/antiterrorism policies?
- l. What is the organization's role in the operation as specified in the operations order?
- m. What reserve activation is required? Has the civil affairs (CA), cargo handling, naval beach group (NBG), naval embarked advisory team (NEAT) and naval coastal warfare (NCW) reserve detachments or personnel been activated?
- n. Are there maps of the deployment and employment areas?
- o. What is the impact of weather on MPF activities and employment operations?
- p. When will the Execute Order will be signed?

- q. When is the MAGTF to arrive in the tactical assembly areas (TAAs)?
- r. When does the chain of command anticipate employing the MAGTF (i.e., cross the line of departure, etc.).

D.A.8 Deployment Plan

- a. Will the deployment plan ensure the organization is efficiently conducting arrival and assembly operations and is ready for employment?
- b. Has the deployment order been signed and transmitted via message?
- c. Has the MAGTF deployment letter of instruction been published?
- d. What movement groups and echelons will the organization deploy with?
- e. Is the organization in the time-phased force deployment data (TPFDD) in the global command and control system (GCCS)?
- f. What is the latest arrival date (LAD) for the organization in the arrival and assembly area, and does this support the force stand up concept and warfighting priorities?
- g. Does the organization provide members for the survey, liaison, and reconnaissance party (SLRP) and off-load preparation party (OPP)?
- h. Has the SLRP officer in charge (OIC) been designated?
- i. Does the SLRP take a contracting officer (with cash) and a Civil Affairs team?
- j. Is the SLRP's communications suite adequate for the mission?
- k. What planning assumptions must be validated by the SLRP, and does the SLRP membership have the expertise to perform the validation task?
- l. Have the SLRP and OPP service members been battle-rostered?
- m. Do these service members on the SLRP and OPP have no-fee government passports?
- n. What specialized training have these SLRP and OPP service members received?
- o. Have the OPP OIC and assistant OIC been designated?
- p. Have the OPP service members received a safety brief?
 - Have the members toured a maritime prepositioning ship in the past year?
 - How recent was the shipboard safety brief?
 - What are the safety plans of the OPP?
 - Will the OPP receive a shipboard safety brief upon arrival on the maritime prepositioning ship?
- q. What is the track of the maritime prepositioning ship squadron (MPSRON)?
 - Where will the OPP meet the MPSRON?

- What coordination and transportation is required to ensure the OPP is embarked on the MPSRON?
- r. Does the organization provide members for the advance party?
- s. Does the advance party include the entire Navy support element (NSE) and the landing force support party?
- t. Are all the deployment agencies standing and prepared to deploy the force?
- u. Where is the organization's Unit Movement Control Center (UMCC)?
- v. When will the organization arrive at the UMCC and aerial port of debarkation (APOD)?
- w. Has the organization validated the equipment and supplies to be flown in?
- x. Has the organization checked with higher headquarters to verify equipment on the vessels are still assigned to the organization?
- y. Has the aviation combat element (ACE) flightferry (FF) plan been developed, coordinated, and approved?
- Have lead and trail maintenance aircraft been designated?
 - Has the aerial refueling plan been coordinated?

D.A.9 Arrival and Assembly Plan

- a. When will the organization be ready for employment?
- b. Is there a performance gap between unit assembly operations and movement to the tactical assembly operations area?
- c. What assets are required to complete force stand-up?
- d. Has the arrival and assembly plan been published?
- e. What is the MPF timeline? Has Navy Day (O-1) been planned for?
- f. Has the plan discussed terrain management in the AAA?
- g. Where are the port, beach, and airfield?
- Are there diagrams or overlays of these critical nodes?
 - Where are the ships' anchorages, berths, or roadsteads?
 - What is the ship-to-shore (STS) distance?
 - What sea state conditions will shut down off-load operations?
- h. Where is the unit assembly area (UAA) that the organization has been assigned to?
- i. Where is the arrival and assembly operations element (element command post) located in the UAA?
- j. Has the organization been assigned an equipment reception point (ERP)?

- k. Where is the tactical assembly area (TAA)?
- l. What are the restrictions in the AAA for movement, maneuver, and transportation?
- m. What are the MAGTF's off-load priorities?
 - When can partial combat capabilities be ready?
 - Does the deployment plan support these priorities?
- n. What is the transportation and throughput plan?
 - Does the organization provide surge drivers to the movement control center?
 - Does the LFSP control selected organizational equipment (i.e., motor transport and engineer)?
 - When will the LFSP release the equipment to the owning organization?
- o. Does the organization provide members for the debarkation teams?
- p. What special training have these debarkation team service members received?
- q. What host nation support (HNS) is available? How much does the HNS cost?
- r. Do the organization's representatives know what equipment and supplies they are to receive?
- s. Can the representatives explain which items are pending arrival—and project the date of their arrival?
- t. Will the communications architecture support global deployment?
 - Will the communications means in the AAA support arrival and assembly operations?
 - Can the communications means transmit MDSS II data throughout the AAA?

D.A.10 Sustainment Plan

- a. Is a sustainment plan required?
- b. Who is responsible for the sustainment plan?
- c. When do fresh fruits and vegetables arrive in the AAA?
- d. Is a hospital ship (T-AH) required?
 - When will the ship be activated?
 - How long for the ship to be staffed and loaded?
 - When will the ship arrive in theater?
- e. Is an aviation logistics support ship (T-AVB) required?
 - Has the Marine air wing requested the ship's activation?
 - What mode will the ship be configured in (i.e., working or administrative)?

- How long for the ship to be staffed and loaded?
- When will the ship arrive in theater?

f. Have war reserve withdrawal plans been activated?

g. Are additional follow on sustainment (FOS) ships required?

h. Does the sustainment plan account for the draw down during regeneration and redeployment operations?

i. What HNS is available, and how much does that HNS cost?

D.A.11 Regeneration Plan

a. Can the organization restore the equipment and supplies to a combat-ready status?

b. What resources are needed to ensure cost effective regeneration operations?

c. Did the SLR ascertain select regeneration sites?

d. Did the MAGTF staff begin conducting regeneration planning during arrival and assembly operations?

e. When is the regeneration main planning conference (MPC)?

f. Who are the participants of the regeneration MPC?

g. What policy decision concerning the regeneration site was made?

h. Where are the staging areas?

i. How much fresh water is required to conduct regeneration, and where are the washdown points?

j. Where are the key command and control sites?

k. Which movement routes have been selected, and what control and force protection measures have been planned for?

l. What are the inherent hazards, and what is the safety plan?

m. What HNS is available, and how much does the HNS cost?

n. Does the regeneration embarkation support efficient operational off-load for the next contingency or exercise?

o. What customs, hazardous material, and agricultural inspections are required?

D.A.12 Redeployment Plan

a. Does the redeployment plan support the regeneration plan?

b. When does the organization redeploy?

c. Where does the organization stage equipment and personnel for redeployment?

D.A.13 MPF Maintenance Cycle

a. Does the planning, acquisition, attainment, and loading of maritime prepositioning ships during an MPF maintenance cycle (MMC) support the Marine expeditionary force (MEF) commander's warfighting mission, planned participation in major theater war and smaller scale contingencies, stipulated warfighting priorities, and MMC guidance?

b. When is the next MMC?

- What are the specific dates?
- When do the command's planning documents have to arrive at higher headquarters?
- When does the organization's MMC submission need to be complete? (Reverse timeline)

c. What is the MEF Commander's guidance?

- Have warfighting priorities been established to assist in embarkation and backload?
- Have the ships been embarked to maximize arrival and assembly operations?

d. Does the organization need a capability set?

- Has the capability set been identified in terms of type and quantity of equipment needed?
- Has the operational impact for efficient arrival and assembly operations been articulated?

e. Which vehicles contain the organization's mobile loads?

f. Does the organization provide service members to the readiness acceptance check (RAC) team?

- How long is the deployment to Blount Island Command?
- Does the service member receive predeployment training?
- Has the RAC Team LOI been published?

g. Has the senior command received the End of Ship and End of Squadron reports?

h. Which equipment, tools, kits, and chests are the organization deficient of (i.e., the prepositioning objective was not met)?

i. Does the organization receive the computer-aided embarkation management system (CAEMS) "as loaded" deck diagrams?

j. Are all the principal end items calibrated and modified?