



RESEARCH  
AND ENGINEERING

THE UNDER SECRETARY OF DEFENSE  
3030 DEFENSE PENTAGON  
WASHINGTON, DC 20301-3030

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MEMORANDUM FOR SENIOR PENTAGON LEADERSHIP  
COMMANDERS OF THE COMBATANT COMMANDS  
DEFENSE AGENCY AND DOD FIELD ACTIVITY DIRECTORS

SUBJECT: Rationalization and Transformation of the Defense Technical Information Center

The ability to leverage and share technical knowledge from Defense Research and Development (R&D) efforts is critical to accelerating Defense R&D activities and maintaining a technical edge over our adversaries, essential activities to achieving the Secretary's priorities to rapidly re-establish deterrence and re-build the military. The Defense Technical Information Center (DTIC) was created to serve as a centralized repository of R&D information, allowing DoD to easily and effectively leverage and share technical knowledge. However, its unfocused organizational model and legacy information platform are not suited to keep pace with global R&D, take advantage of Artificial Intelligence (AI), or integrate with other data and intelligence systems that support strategic deterrence-impacting R&D investment decisions by the Department of Defense. Therefore, I direct the following rationalization and AI-first digital transformation of DTIC to better meet the Secretary's priorities for the Department.

DTIC shall streamline its organization to deliver its core statutory functions through a reduced staff of 40 civilian positions, including one Senior Executive Service (SES) member serving as the Administrator. DTIC will be reduced to this size through a targeted, deliberate, and expeditious civilian reduction-in-force (RIF). DTIC shall also be re-assigned to report to the Assistant Secretary of Defense for Critical Technologies.

As announced on July 29, 2025, Dr. Silvana Rubino-Hallman will serve as the Acting Administrator of DTIC. Dr. Rubino-Hallman shall perform the duties of the Administrator and oversee the RIF and digital transformation of DTIC, ensuring that DTIC continues to effectuate and remain in compliance with its statutory requirements throughout this transition.

No later than August 25, 2025, all civilian personnel not retained in one of the 40 positions will receive a Specific Notice of RIF. All personnel receiving a Specific Notice of RIF will be placed on approved administrative leave and will be entitled to their full rights, in accordance with applicable law and policy.

The Acting Administrator will also conduct a zero-based core mission review for all contractor personnel augmenting DTIC staff and will direct cognizant contracting officers to issue any stop-work-orders as appropriate.

These actions should save the Department more than \$25 million per year and reflect the Secretary's commitment to bureaucracy reform and technology transformation to better meet critical mission needs.