APPENDIX F
REPORT FORMATS

This appendix provides a brief description of the most common intelligence-related formats, including those formats used to pass information of immediate potential intelligence value from one echelon to another.

SPOT REPORT

The SALUTE mnemonic requires users to report enemy size, activity, location, unit (or uniform), time, and equipment. Figure F-1 shows a spot report using a narrative format.

![Spot Report Example](image)

Figure F-1. Spot report in narrative format.

INTELLIGENCE ESTIMATE

The intelligence estimate consists of seven paragraphs. The first paragraph is a restatement of the mission. The remaining paragraphs outline an analysis of the battlefield area based on—

- IPB.
- An estimate of enemy strengths, capabilities, and limitations.
- The S2 or G2 conclusions about the total effects of the AO on friendly COAs, COAs most likely to be adopted by the enemy, and exploitable enemy vulnerabilities.

Figure F-2 shows an intelligence estimate used in LIC missions. This format will have applications to the battlefield operations.

Figure F-3 is an example of an MDCI annex, which is used as the dissemination tool for CI analysis reporting.

Examples of imagery reports are in TC 34-55. Make sure you find out the types of reports that will be provided by your support unit.
INTELLIGENCE ESTIMATE NO_____.
References: Maps, charts, or other documents.
Time Zone Used Throughout the Estimate: ZULU

1. MISSION. (State the current or proposed mission of the force designated for LIC operations.)

2. AREA OF OPERATIONS. (Discuss characteristics of the HN, the area, and their probable effect upon both threat and government COAs.)
   A. Geography. (Address the existing situation, effect on threat, HN, and US COA.)
      (1) Strategic location.
         (a) Neighboring countries and boundaries.
         (b) Natural defense including frontiers.
         (c) Points of entry and strategic routes.
      (2) Size and dimensions.
      (3) Relief.
      (4) Beach data.
      (5) Hydrography.
         (a) Oceans.
         (b) Lakes.
         (c) Rivers.
         (d) Other surface water sources.
      (6) Land use.
      (7) Geological basics.
      (8) Forests and vegetation.
      (9) Water.
      (10) Natural foods.
      (11) Population centers.
      (12) Wildlife.
   B. Weather. (Address existing situation, effects on threat, HN, and US COA.)

Figure F-2. intelligence estimate for LIC.
(CLASSIFICATION)

(1) Temperature.
(2) Precipitation.
(3) Wind (direction and velocity).
(4) Light data.
(5) Seasonal effect of weather on terrain and visibility.

C. Demographics.
(1) History.
(2) Ethnic.
(3) Languages.
(4) Social system.
(5) Education.
(6) Living conditions.
(7) Cultures.
(8) Religions.
(9) Taboos.
(10) Grievances.
(11) Psychology (behavior patterns and motivating factors).

D. Politics. (Address existing situation, effect on threat, HN, and US COA.)
(1) National government.
   (a) Structure.
   (b) International orientation.
   (c) Degree of popular support.
(2) Political parties.
(3) Foreign dependence or alliances.
(4) Controls and restrictions.
(5) Laws (civil and religious).
(6) Grievances.

E. Economics. (Address existing situation, effect on threat, HN, and US COA.)
(1) Current value of money, wage scales.
(2) Financial structure: To include national and international banking system.
(3) Foreign dependence.
   (a) Assistance programs.
   (b) In-country business.

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Figure F-2. Intelligence estimate for LIC (continued).
(CLASSIFICATION)

(c) Trade agreements.

(4) Agriculture and domestic food supply.

(5) Natural resources and degree of self-sufficiency.

(6) Industry.
   (a) Types (base and main industries).
   (b) Production levels.
   (c) Consumer demands.
   (d) Unions.

(7) Black market and illicit trades (drugs, weapons).

(8) Technology.
   (a) Capabilities.
   (b) Expertise.

(9) Foreign trade.
   (a) Type.
   (b) Level.
   (c) Transportation.

(10) Fuels and power.
    (a) Locations.
    (b) Quality.
    (c) Production system.

(11) Mass communications.
    (a) Telecommunications.
        - Telephone.
        - Telegraph.
        - Television.
        - Radio.
    (b) Microwave systems.
    (c) Satellite and laser systems.

(12) Transportation.
    (a) Railroads.
    (b) Highways and roads.
    (c) Trails and paths.
    (d) Waterways and canals.

(CLASSIFICATION)

Figure F-2. Intelligence estimate for LIC (continued).
3. **THREAT SITUATION.** (Discuss the threat organization and its activities.)
   
   **A. Organization and leadership (includes composition).**
   
   (1) Conventional.
   
   (2) Insurgent.
   
   (3) Terrorist.
   
   (4) Drug producer and trafficker.
   
   (5) Third-party nation and external support (to include embassies and consulates).
   
   (6) Criminal activity; for example, looters.
   
   (7) Civil unrest.

   **B. Strength and disposition.**
   
   (1) Conventional.
   
   (2) Insurgent.
   
   (3) Terrorist.
   
   (4) Drug producer and trafficker.
   
   (5) Third-party nation and external support (to include embassies and consulates).
   
   (6) Criminal activity; for example, looters.
   
   (7) Civil unrest.

   **C. Recent and present significant activities.**
   
   (1) Conventional.
   
   (2) Insurgent.
   
   (3) Terrorist.
   
   (4) Drug producer and trafficker.
   
   (5) Third-party nation and external support (to include embassies and consulates).
   
   (6) Criminal activity; for example, looters.
   
   (7) Civil unrest.
   
   (8) Natural disasters.

   (CLASSIFICATION)
D. Strengths and weaknesses.
   (1) Conventional.
   (2) Insurgent.
   (3) Terrorist.
   (4) Drug producer and trafficker.
   (5) Third-party nation and external support (to include embassies and consulates).
   (6) Criminal activity; for example, looters.
   (7) Civil unrest.

4. THREAT CAPABILITIES. (List current insurgent capabilities and discuss them in regard to probability of adoption.)

   A. Enumeration. (For each capability, include what, where, when, and how for each capability.)
   (1) Basic capabilities.
      (a) Conventional.
      (b) Insurgent.
      (c) Terrorist.
      (d) Drug producer and trafficker.
      (e) Third-party nation and external support (to include embassies and consulates).
      (f) Criminal activity; for example, looters.
      (g) Civil unrest.
      (h) Natural disasters.
   (2) Supporting capabilities. (Include intelligence, security, recruitment, organization, training, finance, and logistics.)
      (a) Conventional.
      (b) Insurgent.
      (c) Terrorist.
      (d) Drug producer and trafficker.
      (e) Third-party nation and external support (to include embassies and consulates).
      (f) Criminal activity; for example, looters.
      (g) Civil unrest.
      (h) Natural disasters.

B. Analysis and discussion. (Include all evidence supporting or rejecting the adoption of each capability.)

CLASSIFICATION
5. HN SECURITY. (CLASSIFICATION)
   A. Situation (as defined in paragraphs 3A, B, and C).
      (1) Public order and internal security.
      (2) Armed forces.
      (3) External support and dependency.
   B. Capabilities (as defined in paragraph 4A).
      (1) Public order and internal security.
      (2) Armed forces.
      (3) External support and dependency.
   C. Analysis and discussion. (Include all evidence supporting or rejecting the adoption of each capability.)

6. FRIENDLY AND NEUTRAL THIRD-PARTY.
   A. Situation (as defined in paragraphs 3A, B, and C).
      (1) Embassies and consulates.
      (2) Military.
      (3) Business interests.
   B. Capabilities (as defined in paragraph 4A).
      (1) Embassies and consulates.
      (2) Military.
      (3) Business interests.
   C. Analysis and discussion. (Include all evidence supporting or rejecting the adoption of each capability.)

7. CONCLUSIONS. (Draw conclusions from the content of the preceding paragraphs and furnish a basis for selection of COAs to accomplish the assigned mission.
   A. Effects of the operational environment. (State the total effect of the AO upon COAs.)
   B. Probable threat COAs. (List probable threat COAs in order of relative probability of adoption.)
   C. Threat vulnerabilities. (List exploitable threat vulnerabilities.)

/s/ G2 or S2
(Commander if distributed outside headquarters)

ANNEXES:
Distribution: (Only if distributed.)
Authentication: (G2 or S2 authenticates if commander signs.)

(CLASSIFICATION)

Figure F-2. intelligence estimate for LIC (continued).
ANNEX (MDCI) TO INTELLIGENCE ESTIMATE NO:

References: MDCI Annex to AAO, MDCI Threat Assessment, and other IPB documents, maps, and charts.

1. MISSION: The restated mission determined by the commander.

2. FOREIGN INTELLIGENCE AND SECURITY SERVICE CAPABILITIES:
   Discuss the threat intelligence cycle, HUMINT, IMINT, SIGINT, and Levels I and II capabilities including C³, organization, equipment, personnel, and doctrine. (Current situation and recent and significant activities.)
   
   A. **Ground R&S** (visual observation, patrols, ground radar, infrared surveillance, unattended ground sensors).
   
   B. **Aerial R&S** (intrusion flights, standoff flights, sensors, reconnaissance satellites).
   
   C. **SIGINT** (airborne and ground-based communications and electronic intercept and direction finding).
   
   D. **Level I threat** (espionage and subversion; controlled agents, SAEDA, propaganda, terrorism, and politics).
   
   E. **Level II threat** (unconventional forces and sabotage operations; economic and military targets).
   
   F. **Guerrillas and insurgents.**
   
   G. **CI.**
   
   H. **Other** (line crossers, refugees, EPWs, detainees, open sources of information.)

3. FRIENDLY VULNERABILITIES AND COUNTERMEASURES: Describe EFÉ for each COA and respective vulnerability and identify proposed countermeasures.

4. CHARACTERISTICS OF THE LIC AO:
   
   A. **Weather.** Evaluate the effects of weather on threat collection and Levels I and II capabilities, friendly vulnerabilities, and countermeasures.
   
   B. **Terrain.** Evaluate the effects of terrain on threat collection and Levels I and II capabilities, friendly vulnerabilities, and countermeasures.
   
   C. **Other characteristics.** Evaluate the effects of political, economic, demographic, and transportation on the threat collection and Levels I and II capabilities, friendly vulnerabilities, and countermeasures.

   (CLASSIFICATION)

   Figure F-3. MDCI annex.
5. **RECOMMENDED COUNTERMEASURES:** Describe HUMINT, IMINT, and SIGINT countermeasures proposed for COAs and associated risk factors.

/s/ ____________________________
(Designation of Staff Officer)

Appendixes (as required)

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Figure F-3. MDCI annex (continued).